

City of Weslaco

"The City on the Grow"



David Suarez, Mayor
Olga M. Noriega, Mayor Pro-Tem, District 3
Leo Muñoz, Commissioner, District 1
Greg Kerr, Commissioner, District 2
Gerardo "Jerry" Tafolla, Commissioner, District 4
Letty Lopez, Commissioner, District 5
Fidel L. Pena, III, Commissioner, District 6

Mike R. Perez, City Manager

CITY OF WESLACO

Invitation to Bid

The City of Weslaco hereby requests sealed bids for the purchase of the following:

Animal Shelter Construction / Expansion Project / RFB No.: 2015-16-03

Sealed bids addressed to Homer Rhodes, Purchasing Office, will be accepted at the Weslaco City Hall, 255 S. Kansas Avenue, Weslaco, Texas 78596, until **3:00 p.m. on February 12, 2016** at which time they will be opened and read aloud. Please mark envelope, **"Sealed Bid-Animal Shelter Construction / Expansion Project, Bid No. 2015-16-03."**

Potential Bidders/Respondents are advised that the bidding documents can be downloaded from the City of Weslaco web page address: www.weslacotx.gov, and may also be secured at the Weslaco City Hall Purchasing Office, 255 S. Kansas Avenue, Weslaco, Texas 78596, or by calling (956) 447-2240. Be advised that if your company is contemplating on bidding this project you must contact the Purchasing Office, so that any changes/additions via addendum form can be forwarded to your company. (Please include your company name, address, e-mail, telephone and fax, as well as contact person). **No electronic bids will be accepted.**

The City of Weslaco reserves the right to accept or reject any or all bids to waive any informalities in the bidding or to accept the bid to be the best and most advantageous to the City and to hold bids for a period of forty-five (45) days from the date of the bid opening without taking action for the purpose of reviewing the bids and investigation of bidders' qualifications prior to bid award. Bids submitted past the aforementioned date and time will not be accepted.

City of Weslaco

Homer Rhodes,
Purchasing Office
hrhodes@weslacotx.gov



VENDOR'S NOTICE OF INTENT TO SUBMIT A BID

If you intend to submit a bid for ANIMAL SHELTER CONSTRUCTION / EXPANSION PROJECT with the City of Weslaco as outlined in the specifications, please indicate your intention by signing, dating, and returning this form to the address below prior to **February 12, 2016** so that you may receive any addendums to the specifications should the need arise.

**Homer Rhodes
City of Weslaco
Purchasing Office
255 S. Kansas Avenue
Weslaco, Texas 78596
Phone: 956.447.2240
Fax: 956.969.8452
hrhodes@weslacotx.gov**

Name: _____ Signature: _____
(print / contact person)

Title: _____ Company/Agency: _____

Mailing
Address: _____ City/State/Zip: _____

Phone: _____ Fax: _____

Email Address: _____

Bid No.: 2016-15-03

**CITY OF WESLACO
SOLICITATION FOR BIDS
ANIMAL SHELTER CONSTRUCTION
INSTRUCTIONS TO BIDDERS**

IT IS THE INTENT OF THESE SPECIFICATIONS TO DESCRIBE AND GOVERN THE CONSTRUCTION OF ANIMAL SHELTER EXPANSION AS REQUESTED. PROSPECTIVE BIDDERS ARE TO FILL THE FOLLOWING BLANK FORMS AND SUBMIT WITH THEIR BID.

MINIMUM SPECIFICATIONS:

1. Bid shall be submitted properly marked / identified in a sealed envelope upon the blank form attached hereto. Bid must be completely filled out. Bid must be filed with the City of Weslaco before opening day and hour. No late bids will be accepted. Bid will be returned to respondent unopened if not properly identified. Failure to meet request for Bid requirements may be grounds for disqualification.
2. Bid MUST give full firm name and address of respondent, and be manually signed. Failure to do so will disqualify your Bid. Person signing Bid must show title or **AUTHORITY TO BIND HIS/HER FIRM IN A CONTRACT**. Firm name and authorized signature must appear on each page that calls for this information.
3. Bid CANNOT be altered or amended after opening time. Alterations made before opening time must be initialed by bidder guaranteeing authenticity. No Bid may be withdrawn after opening time without acceptable reason in writing and only after approval by the City of Weslaco.
4. It is the responsibility of the Supplier to verify that the materials meet specifications. Failure to do so or failure of the product itself will be cause to cancel all existing or pending order. The City of Weslaco reserves the right to request demonstrations and samples of the materials at the City's discretion to confirm the quality. All materials under these specifications shall be new and unused. Any deviation from these instructions will be subject to Bid cancellation.
6. In order for the City to meet its needs, it is understood that during the period of the contract, should the successful bidder be unable to supply the product, the City reserves the right to obtain the product from available sources.
7. Bids shall be analyzed on a total dollar value and what is most advantageous to the City and **will be awarded on an item per item basis.**
8. It shall be the legal obligation of the bidder during the term of the contract, to notify the Purchasing Office of any price decrease in the market and accordingly, reduced prices will be in effect with appropriate documentation as described above.
9. The bidder agrees to indemnify and hold harmless the City of Weslaco from all suits and actions of every nature and description brought against, for or on account of the use of patented appliances, products or processes. Awarded bidder/vendor shall pay all royalties and charges which are legal and equitable. Evidence of such payment or satisfaction shall be submitted upon

request from Purchasing Office, as a necessary requirement in connection with the final estimate for payment in which such patented appliance, products or processes are used.

10. Bidder shall carefully examine the Bid forms, requirements/specifications, and instructions to bidders. Should the bidder find discrepancies in, or omissions from Bid forms, specifications or other documents, or should he/she be in doubt as to their meaning, he/she should at once notify the Purchasing Office, Weslaco City Hall, 956.447.2240 and obtain clarification by addendum prior to submitting any Bids.
11. **Addenda and Interpretations:**
No Interpretations of the meaning of the specifications or other pre-bid documents will be made orally to any bidder. Every request for such interpretation should be in writing addressed to the City of Weslaco, Purchasing Department, 255 S. Kansas Avenue, Weslaco, Texas 78596, and to be given consideration must be received at least seven (7) days prior to the date fixed for the opening of bids. Any and all such interpretations and any supplemental instruction will be in the form of written addenda for specifications which, if issued, will be mailed/faxed or e-mailed (at the respective address furnished for such purposes), not later than three (3) days prior to the date fixed for the opening of bids. Failure of any bidder to receive any such addenda or interpretation shall not relieve such bidder from any obligation under his bid as submitted. All addenda so issued shall become part of the contract documents.
12. The City of Weslaco reserves the right to refuse and reject any or all Bids and to waive any or all informalities or technicalities and to accept the Bid to be the best and most advantageous to the City and to hold the Bids for a period of forty-five (45) days without taking action. Bids submitted past the aforementioned date and time will not be accepted. NO ELECTRONIC BIDS WILL BE ACCEPTED.

ANIMAL SHELTER EXPANSION

PART 1 GENERAL

1.01 SCOPE OF WORK

- A. Furnish all labor, materials, equipment, and incidentals required and install, complete and make ready for service a 8'X60' concrete slab with 15 kennels along with sewer drain with a 40'X60' Metal Roof over them along with a rolling tarp on the North side the length and height of the canopy. Kennels must be sealed and painted.
- B. Coordinate with the City prior to construction to ensure location and to meet state standards.

1.02 RELATED WORK

- A. Fix and repair existing fence when rolling doors are installed and plumbing connections must be done by contractor.

1.03 SUBMITTALS

- A. Submit shelter drawings. For shelter drawings, submit one electronic copy of each item in pdf format. Shop drawings shall show details of construction and erection as follows:
 - 1. Dimensions of Metal Roof and Kennels
 - 2. Schedule of materials, fittings, anchor bolts, attachments and joints.
 - 3. Width and thickness of metal material along with footing details.
 - 4. Design calculations and inspection records. Design calculations shall be stamped and sealed by a Professional Engineer registered in the State of Texas, and will be for record only.
 - 5. Manufacturer's Certificate of Proper Installation in accordance with manufacturer's written recommendations
 - 6. Statement that design, engineering calculations and fabrication are in accordance with this Section.
 - 7. If there is a discrepancy between this specification standard, the contractor shall be notified during the submittal process and the Engineer will provide clarification and direction.
 - 8. Installation list of Metal Roofs with similar applications and comparable size. The list shall include project site location, date of installation and contact person's name and phone number of each reference.
 - 9. Proposed payment terms, including percentages through the duration of the construction.

1.04 WARRANTY

- A. The contractor shall warrant in writing the construction for 1 year.

- B. The construction shall be warranted to be free from defects in workmanship, design, or material. If the construction should fail during the warranty period the contractor shall be responsible to replace or repair at no expense to the CITY.

PART 2 PRODUCTS

2.01 GENERAL

- A. As per manufacturers specification

PART 3 EXECUTION

3.01 INSTALLATION

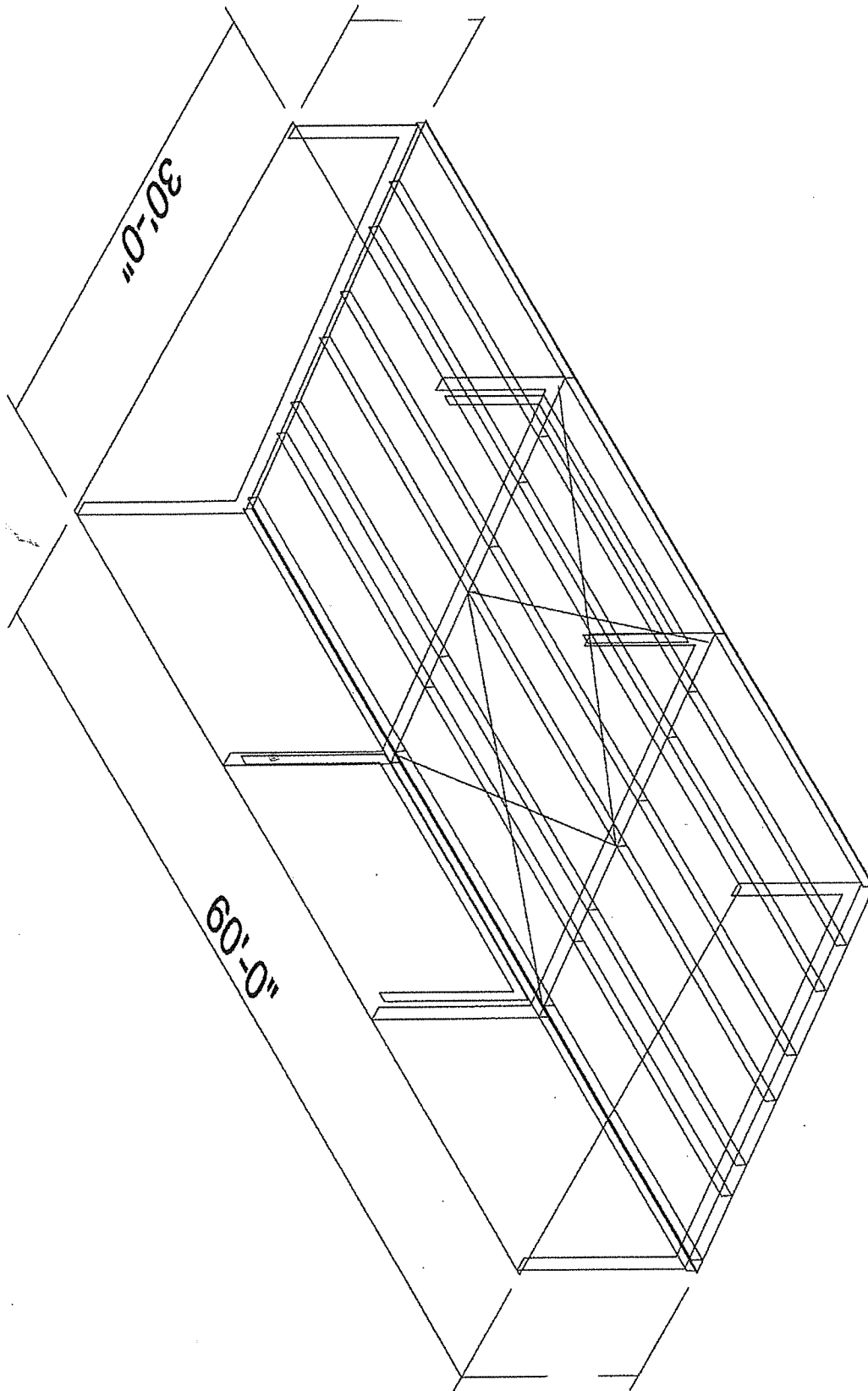
- A. Install the 40'X60' metal roof as per manufacturer's specifications.
- B. 8'X60' Concrete slab shall comply with IBC 2012 building codes.
- C. 15 kennels shall be constructed and sealed as per specifications submitted by the city to the contractor.
- D. Install a 9'X35' Fence with 12' sliding door on the south side and repair existing fence.
- E. All metal beam connections shall be as shown on the manufactures drawings.

3.02 FIELD INSPECTION

- A. The CITY shall inspect all aspects of construction for final approval.
- B. Should any defects become evident during any quarterly inspections with in the warranty period the defective shall be repaired or replaced by the contractor at no cost to the city.

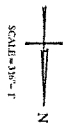
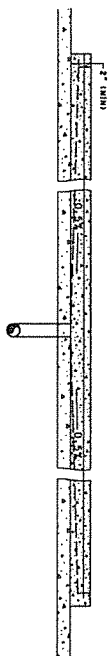
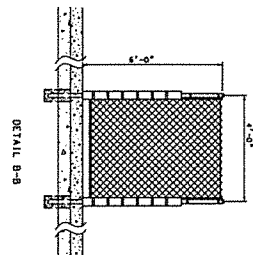
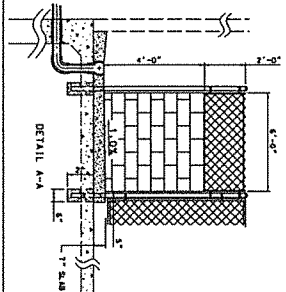
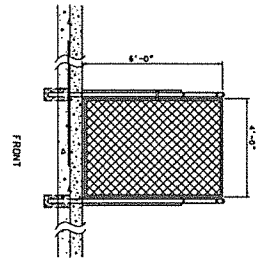
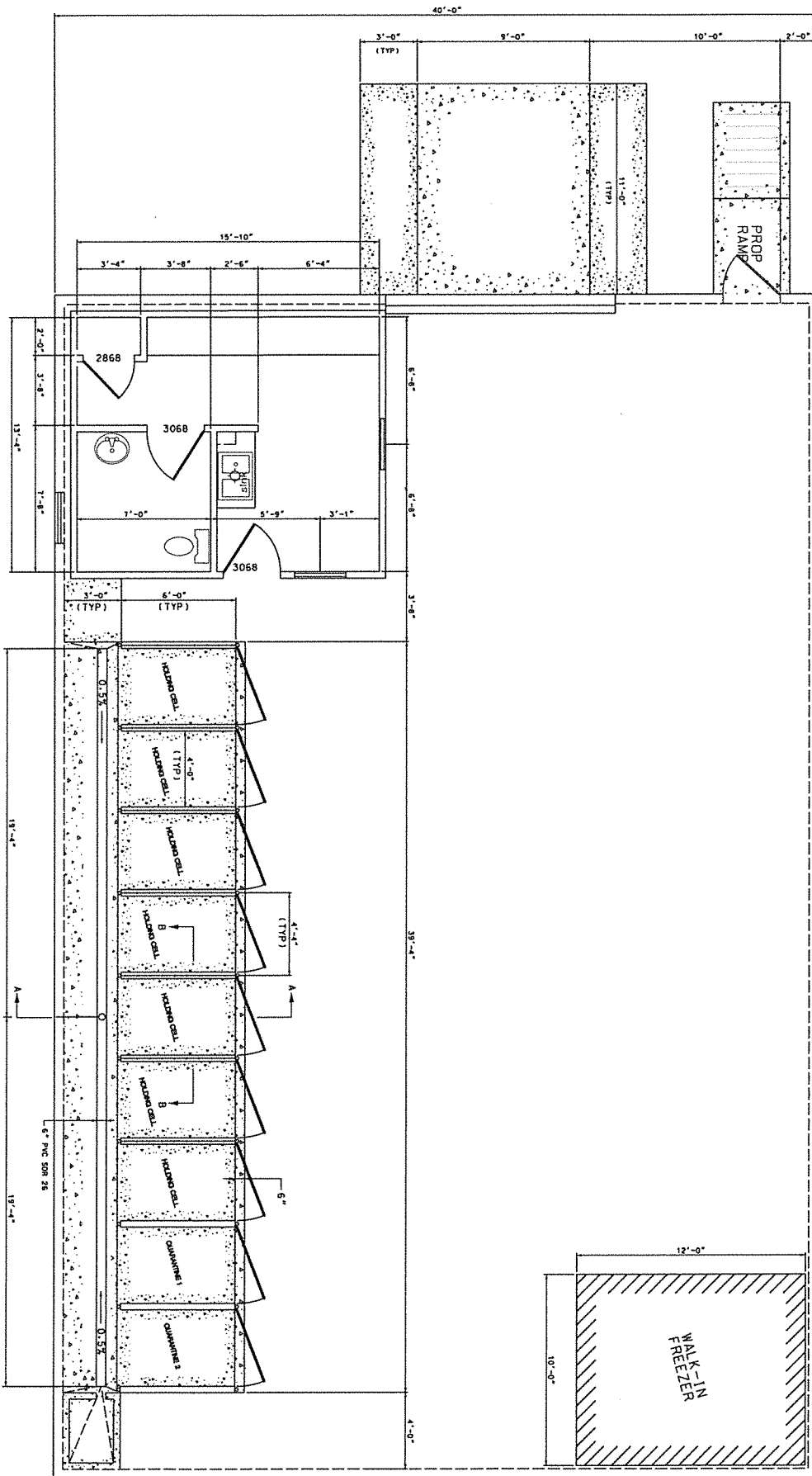
3.03 CLEANING

- A. All construction materials left over as a result of the expansion shall be removed by the Contractor.
- B. Cleaning procedure shall be performed after installation and painting of kennels.



Kennels





ANIMAL HOLDING FACILITIES PUBLIC FACILITIES BUILDING





SCHEDULE OF UNIT PRICE WORK

When a Contract is awarded, this Document becomes a supplement to the contract - Form of Agreement between Owner and Contractor.

DESCRIPTION	QTY	UNIT	UNIT TOTAL (in figures)
40' X 60' Metal Roof attached to existing building			\$
8' X 60' Concrete Slab			\$
15 Kennels as per specifications			\$
Rolling Tarp North Side			\$
Fence work			\$
Paint			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

TOTAL BID PRICE (Total Unit Prices)

\$ _____

Notes:

⁽¹⁾ United States Dollars. In the event of a discrepancy, this column shall govern.

Project: _____

Project No. _____ Bidder's Signature: _____

Company: _____ Name: _____

Date: _____ Title: _____

END OF DOCUMENT

